



March 3, 2008

The WCA has partnered with and received funding from Employment Manitoba to conduct a 24 week Introductory Construction Industry Training Pilot Program delivered by Assiniboine Community College. ACC is renting the JobWORKS facility on Ellice Avenue as the training centre.

The 24 week Training Program began on December 7, 2007.

Based on input from the WCA members the program content contains:

- Life skills training, such as money management and team work
- Essential skills training for the construction industry, such as blue print reading, construction math, tape measure reading.
- Safety for the construction industry, including First Aid, CPR, WHMIS, and other courses facilitated by CSAM.
- Construction industry trade skills focusing on basic carpentry skills.
- Introduction to construction trades

***The 15 adult students are committed to beginning careers in the construction industry and this is where WCA needs its members.***

**ON-THE-JOB TRAINING & EMPLOYMENT**

- We need WCA contractors/members to take a student/s for 2 weeks of on-the-job training with the intent of employing these students at program completion.
- The on-the-job training is scheduled for **May 20 – May 30.**
- During on-the-job training, the training program instructor will be continuously in contact with the cooperating employers through phone calls and site visits and will assess performance from the observations and feedback received.
- To meet the program contract requirements all 15 students should receive on the job training experience with WCA members by the end of the program June 2, 2008 and the possibility of permanent employment.
- **PLEASE REPLY TO THIS E-MAIL INDICATING YOUR COMPANY'S INTEREST IN TAKING STUDENTS OR FAX KELLY POCHUK AT - FAX: 783-6446**
- The Trades Instructor/Program Coordinator, Brent Sharp, will contact you to match the best student(s) to your company and needs. This will also give an opportunity for the contractor to arrange for company representatives to visit the training site and meet with the students. This will help in the students' transition from classroom to the work-site and in the ultimate overall success of the program.

**Yes**, I will take a student(s) from the WCA Introductory Construction Industry Training Pilot Program for two weeks of on-the-job training. **NOTE - No wages are paid during on-the-job training.** How many students are you interested in taking for on-the-job training? \_\_\_\_\_

**Yes**, I am interested in hiring a graduate(s) of the WCA Introductory Construction Industry Training Pilot Program.

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_