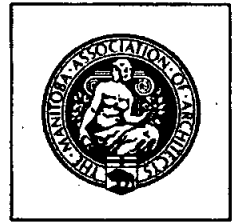




Technical Bulletin

Prepared jointly by the Manitoba Association of Architects
and the Winnipeg Construction Association,
and intended as guidelines to increase awareness of
recommended industry practices.



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Subject: Pre-tender Addenda

The joint MAA/ WCA Committee has carefully considered the problems that arise in issuance of addenda during a tender call period. The recommendation by this Committee, approved by both the Council of MAA, and the Executive of the Winnipeg Construction Association, is as follows:

“Addenda, regardless of method of tender, should be issued no later than 3 full working days before the time for receipt of the bids of trade contractors. Answers to questions from bidders should be written in the form of an addendum where they clarify or change the tender document conditions.”

It is the responsibility of the design authority to ensure that all addenda are received by all in accordance with the time requirements outlined above.